



THE EAST CUT

MEETING AGENDA EXECUTIVE COMMITTEE

The East Cut Community Benefit District
Friday, August 23, 2019 12:00-1:30pm
160 Spear St. Suite 415

All of The East Cut CBD Committee meetings are open to the public. Attendees may address the committee on items appearing on the agenda during the discussion of those items and may also address the committee on items on or not on the agenda during the General Public Comment period, so long as the matters addressed fall within the scope of the committee's authority. Each speaker shall have up to 2 minutes to address the committee.

PLEASE NOTE: The times listed next to each agenda item are suggestions only. The East Cut CBD reserves the right to take up any agenda item at any time after the posted meeting time, and in any order, at the discretion of the Chair or by a vote of a majority of the members present.

OPEN SESSION

- A. Call to Order and Review of Public Comment Guidelines (12:00pm)
- B. Introductions (12:02pm)
- C. Discussion and Approval Items (12:05pm)
 - C-1 **APPROVE** minutes from 05.21.19 Executive Committee meeting.
 - C-2 Executive Director Report
 - i. DISCUSS and **APPROVE** lease amendment to move to Suite 415 for a one-year term, with monthly rent payments starting at \$43/sf, and additional estimated monthly operating expense of \$3,850, with one month abated annually. The approved East Cut CBD FY19-20 operating budget included a line item for these rent payments.
 - ii. DISCUSS and **APPROVE** a recommendation to the Board of Directors to remain in Suite 415 for four additional years starting July 1, 2020 and ending June 30, 2024, with monthly rent payments starting at \$44.29/sf, and additional estimated monthly operating expense of \$3,850, with one month abated annually. (Robinson)
 - iii. UPDATE on The East Cut CBD staffing. (Robinson)
 - C-3 Audit Committee Report
 - i. DISCUSS and **APPROVE** a contract up to \$20,000 with Marcum contract to conduct The East Cut CBD's annual audit.
 - ii. DISCUSS and **APPROVE** a recommendation to the Board of Directors for an additional \$5,000 to complete the audit in September. Total cost of audit not to exceed \$25,000.
 - iii. DISCUSS and **APPROVE** a recommendation to the Board of Directors for a contract for \$5,000 with Marcum to complete and file The East Cut CBD's Federal and State taxes for year ending June 30, 2019.
 - C-4 Finance Committee Report:
 - i. REVIEW, DISCUSS, and **APPROVE** The East Cut CBD's financial statements for FY18-19.
 - ii. UPDATE on The East Cut CBD FY19-20 operating budget and efforts to address additional funding needs for future parks. (Robinson)

C-5 Salesforce Park Committee Report:

- i. DISCUSS and **APPROVE** whether The East Cut CBD will pay any additional Salesforce Park costs for FY18-19 beyond the \$246,257.57 in park expenses the CBD has already paid for the period when the park was in operation during FY18-19. (Robinson)
- ii. DISCUSS and **APPROVE** proposed MOU between The East Cut CBD and the TJPA to ensure that TJPA and The East Cut CBD are making coordinated Salesforce Park-related decisions. (Robinson)
- iii. UPDATE on Salesforce Park re-opening and programming. (Robinson)
- iv. UPDATE on A Cut Above Happy Hour fund-raising event. (Robinson/Rieger)

C-6 Street Services and Safety Committee Report:

- i. DISCUSS and **APPROVE** two-year contract for Big Belly trash cans in the amount of \$25,102. (Robinson/Lagarde)
- ii. DISCUSS and **APPROVE** a recommendation to the Board of Directors for the FY19-20 Block By Block contract in the amount of \$1,501,648 for The East Cut CBD's cleaning and safety services. (Robinson/Mitchler)
- iii. DISCUSS and **APPROVE** a recommendation to the Board of Directors for Amendment 4 of the existing FY18-19 Block By Block Cleaning Services contract, and Amendment 2 of the existing FY18-19 Block By Block Security Services contract.
- iv. UPDATE on the proposed homeless Navigation Center to be located at Sea Wall Lot 330 (the parking lot at Bryant Street and the Embarcadero). (Robinson)
- v. PRESENTATION and REVIEW of monthly street services statistics. (Mitchler/Robinson)

C-7 Neighborhood Parks and Greenspace Committee Report:

- i. UPDATE on creating a temporary dog park on the vacant lot located at 325 Fremont Street. DISCUSS and **APPROVE** activating Essex Hillside, concept to be determined. The budget for the project is estimated to be \$30,000 and will be led by The East Cut CBD staff. (Birdsey/Rieger)
- ii. UPDATE on the design of Transbay Park (the middle portion of the Temporary Transbay Terminal site). (Birdsey/Robinson)
- iii. UPDATE on continuing parks and greenspace projects within The East Cut Community Benefit District. (Birdsey/Robinson)
 1. The East Cut Street Life Plan
 2. District street tree maintenance
 3. Guy Place Park
 4. Emerald Park

D. Announcements and Requests for Information (1:25pm)

E. General Public Comment on Items Not on the Agenda (1:28pm)

F. Adjourn (1:30pm)

Next Executive Committee Meeting
Friday, September 27, 2019, 12-1:30pm
The East Cut Community Benefit District
160 Spear Street, Suite 415